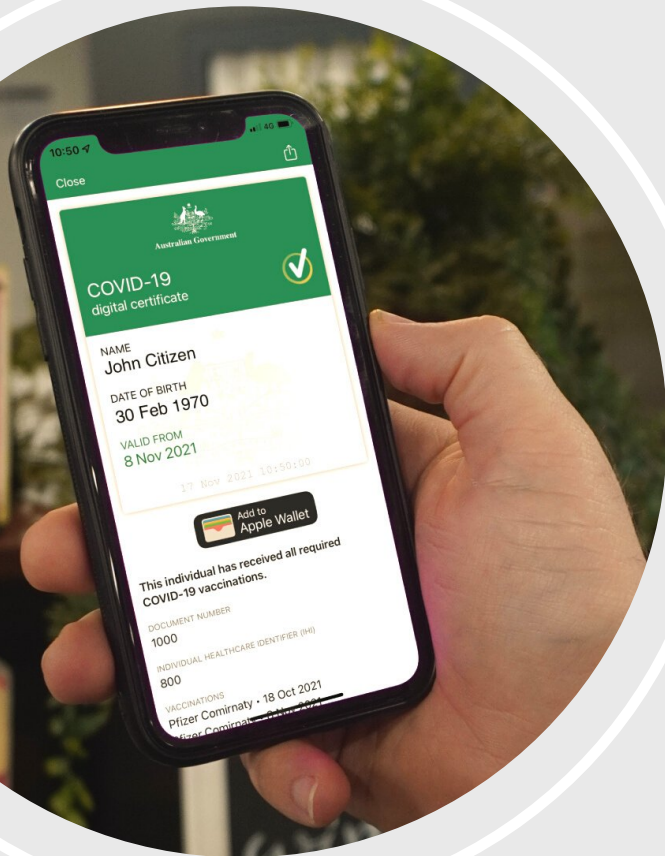


How do I obtain my

COVID-19

Digital Certificate?



STEP ONE

Set up a myGov account at:
my.gov.au

STEP TWO

Link your Medicare account to
your myGov account

STEP THREE

Link your digital vaccination
certificate to your Check-in QLD app

STEP FOUR

Use the Check In QLD app
when entering venues

Book in to a Tech Help session by asking
staff or visit **ipswichlibraries.com.au** for
more information.

**IPSWICH
LIBRARIES**



Step-by-step Help

YOU WILL NEED THE FOLLOWING

- Smartphone – Android or iPhone
- Email Address
- MyGov Account
- Medicare Card
- Bank Info – BSB and Account Number details that is registered with Medicare
- Doctor Info – Practice Name and Postcode

STEP ONE

Set up a MyGov Account *(if required)*

1. Using a web browser, visit my.gov.au
2. Tap '**Create an account**' button
3. Read the Terms of Use and follow prompts
4. Enter your email address and tap '**Next**'
5. Enter your mobile number and tap '**Next**'
6. A **6-digit code** will be sent from myGov to the mobile phone number you provided
7. Enter this **6-digit code** into the white box on the screen and tap '**Next**'
8. Create a **strong password** for your myGov account that is **different** to your e-mail password
9. Provide **answers** for the **three secret questions** from the list provided
10. **Write down** your computer-generated **username**, e.g. XQ55443
11. You can use either the **username** or your **e-mail address** to login to myGov

NOTES

STEP TWO

Link your Medicare account

1. Tap '**Services**' at the top of the page
2. From the service list under '**Link a service**', find and tap '**Medicare**'
3. Read the on-screen instructions and follow prompts
4. Choose '**I do not have an online account with Medicare**' and tap '**Next**'
5. Follow the prompts, enter your Medicare card details, address, bank information.
6. The information you provide is for security checking purposes

STEP THREE

Add certificate to your smartphone

1. In your app store make sure the Check In QLD app has been **updated** to the latest version
2. Launch Check In QLD app on your smartphone
3. Open the menu and select '**COVID-19 Digital Certificate**'
4. Tap '**Add certificate via myGov**' button
5. Login to your myGov account
6. A **6-digit code** will be sent from myGov to the mobile phone number you provided
7. Enter this **6-digit code** into the white box on the screen and tap '**Next**'
8. Tap '**Medicare**' from the list of linked services
9. Scroll down and tap '**View proof**' button from the '**Proof of vaccinations**' section
10. Tap '**View history**'
11. Scroll down and tap '**Share with check in app**'
12. Tap the '**Share**' button located next to the '**Check In Qld**' section
13. Read the **agreement** and follow any on-screen prompts to **add the certificate** to your smartphone